Isle City of Alameda
Business & Professional Women
is sponsoring a

PARLIAMENTARY PROCEDURE SEMINAR

On Saturday, October 11, 2008
at the Alameda Hospital, Conference Room A
2070 Clinton Avenue, Alameda
Registration: 9:00 – 9:30 a.m. Seminar: 9:30-3:00 p.m.
Price: $25 BPW members, $30 for non-members
(includes materials and meal)

This interactive seminar will teach you:

- how to lead and participate in a meeting following *Roberts' Rules*
- how to direct a motion through its entirety
- the principles, language and fairness of parliamentary procedure

Seminar is limited to the first 30 paid registrations!
To secure your space, mail your reservation with payment by October 7, 2008, to Isle City - BPW, 1028 Island Dr., Alameda 94502
For more information, please contact 510-523-6548 or Isle_City@yahoo.com

Casual dress Casual Dress Casual Dress

Reservation Form

Name: _____

Address: _____

_____

Organization: _____

Phone: _____ E-Mail: _____

# of Reservations: _____ at $___ each Total enclosed: _____ Vegetarian: _____